

# SERVICE INFORMATION



## STANDARD AND TRIUMPH VEHICLES (NOT FOR PUBLICATION)

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<b>No.</b>	GENERAL/1/A	DISTRIBUTION OF SERVICE INFORMATION	<b>Date</b>	NOVEMBER 1953
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In the past Service Bulletins and the Service Manuals have been the medium through which service information has been distributed.

With a view to ensuring that servicing instructions are kept as up to date as possible and are accessible to those for whom they are intended, it has been decided to dispense with the Service Bulletins as a general issue, and to introduce what are to be known as "Service Information" sheets which will be distributed to all Distributors and Dealers on a monthly basis.

Service Bulletins will continue to be received by Home and Overseas Distributors, but their contents will be limited to matters of policy and administration which are of direct concern to them.

Service Information sheets will, as a general rule, refer to a servicing instructions, modifications in design, preliminary maintenance instructions and announcements of special tools etc.

The Service Manual will be retained in more or less its present form, but in future the detachable page type of binding will be discontinued.

### SERVICE INFORMATION SHEETS.

These will take the form of sheets overprinted in Green under somewhat similar headings as that used previously for Service Bulletins. The overprinting of the paper used for these sheets will, however, be modified to incorporate the word "Information" where previously "Bulletin" was used. A slight alteration in word arrangement is being made to economise in space. Subject matter is to be printed in black ink.

"Service Information" sheets will be numbered with a prefix word denoting the model concerned by the information given, a number to denote its order in each Section, and a suffix letter referring to the Section itself (as used in the existing Vanguard

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Manual. Taking an example – Vanguard/1/B would indicate 1st sheet issued in connection with the Vanguard Engine (coded B in the Manual) and EIGHT/2/C would similarly indicate the second information sheet issued in connection with the Cooling System of the Small Car.

These “Service Information” sheets will be accommodated in a folder of the same size and design as the one at present in general use for containing Service Bulletins. The wording on this cover will be suitably modified and the binder bound in green material instead of maroon with provision made to identify the model concerned. (Overprinted tacky labels are to be used for this purpose).

Each Service Information Folder will be separated into sections, those used in the Vanguard Manual being standardised for future use in such publications. Index pages giving the Section name and alphabetical reference will be used as separators, provision being made on these pages for the entry of sheet numbers and subject headings. Arrangements will be made to print completed index pages when necessary.

The folders and index sheets to enable the filing of these Service Information sheets are in the course of preparation and you will be advised when they will be ready for distribution.

### SERVICE MANUALS.

It is proposed to continue these in much the same form as hitherto, the Sections and their reference letters, as at present in use for the Vanguard Manual, will be treated as a standard and used as a reference for the numbering of the Information sheets. A list of these Sections with their alphabetical references is given below.

The loose leaf method of binding employed with recent Manuals is to be discontinued with future Manuals, as its employment presents certain difficulties which outweigh any small advantages which may be provided.

Revised editions or supplements for these Manuals will be issued as and when necessary. The progressive build up of “Service Information” issued each

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month will supplement the information given in the Manual and a certain amount of this will automatically be incorporated in revised editions or supplements.

As the present arrangement of Sections and reference letters used in the Vanguard Manual is the basis chosen for the numbering of "Service Information" sheets, it is considered desirable to assemble these in convenient for for reference as follows:

<u>Letter Reference.</u>	<u>Section.</u>
A	General Data.
B	Engine.
C	Cooling System.
D	Clutch.
E	Gearbox.
F	Rear Axle.
G	Front Suspension and Steering.
H	Road Springs and Shock Absorbers.
J	Frame Unit.
K	Propellor Shaft.
L	Wheels and Tyres.
M	Electrical Equipment.
N	Coachwork.
P	Fuel System.
Q	Specialised Tools.
R	Brakes.
S	Exhaust System.

### FILING AND AVAILABILITY OF SERVICE INFORMATION.

Our object in re-organising the issue of Service Information is to keep our Distributors and Dealers up to date with modifications and adjustments which are, from time to time, considered necessary.

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# S E R V I C E   I N F O R M A T I O N



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It will be obvious that if the maximum benefit is to be derived from these Information Sheets, not only should they be properly filed and up to date, but also accessible in the Service Department for the guidance of your Repair Shop.

Service Manuals should also be accessible to the Repair Shop and as revised editions or supplements are issued copies should similarly be made available.

We are confident that with full use of this increased service information, much time will be saved in diagnosing trouble and thus improving the quality of service available to your customers.

Our Service Engineers have been instructed to contact Distributors and Dealers with regard to the operation of this scheme and to ensure that it is fully understood and being correctly operated.

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